

**Missouri Valley Community Action Agency (MVCAA)
Governing Board of Directors Regular Meeting Minutes**

Monday, December 1, 2025 from 4:00 – 6:00 p.m.
Corporate Office – 1415 S. Odell Avenue - Marshall, MO 65340
Zoom Electronic Meeting ID #643 524 6487
Approved – March 2, 2026

Present: Via Zoom: David Van Horn, Lori Fiegenbaum, Anita Hendrix,
Danielle Campbell, Jessica Baker, Nancy Jennings, Chris Woolery, and Cheryl
Barnson
Absent: Josh Taylor, James Paul, Jeannie Thurston
Also Present: Via Zoom: Angie Stoll, Meghan Moss, Megan Adcock, Susan Huffmon, Cortney
Mullins, Mandy Schull, Stacey Rogge, James Burton, and Brandi Kennedy

Meeting called to order – Board Chair, David Van Horn, called the meeting to order.

Roll Call – Recording Secretary, Meghan Moss, took roll. A quorum was present to conduct business.

Recite Community Action Promise – recited by all.

Adjustment and approval of agenda – A motion was made by Danielle Campbell and seconded by Robert Simmons to approve the agenda as presented. Motion passed by unanimous vote.

Approval of previous Board minutes – the consent agenda consisted of minutes from the October 27th board meeting. A motion was made by Robert Simmons and seconded by Danielle Campbell to accept the minutes of the October 27th meeting as presented. Motion passed by unanimous vote.

OLD BUSINESS

There was none.

NEW BUSINESS

BOARD TRAINING

Training – HS/EHS Mental Health & Disabilities (Brandi Kennedy) – Brandi provides a report on mental health and disabilities, detailing the number of children with IEPs, diagnosed disabilities, and those referred for further evaluation. Brandi also reports on the number of IEPs in the state grant, HP grant, and those referred to First Steps for observation.

Remarks – Board Chairperson (David Van Horn) – David reminded board members that there is no meeting in January or February and the March meeting will be held on the 2nd at 4:00 with the Finance and Audit Committee meeting with the Auditor at 3:00 that day to review the agency audit findings. David suggests the need for a finance committee meeting to discuss salary schedules and other financial information before March 2.

Report - Executive Director (Angie Stoll) – Angie reviewed the information contained in the report and acknowledged the October Critical Indicators report.

MO Quality Pre-k Grant – Angie reported the application for the MO Quality Pre-K Grant that is designed to provide funding for high quality licensed preschools. The award will be based on qualified staff and the number of 4-year-olds at approved centers. The grant is around \$300,000 if awarded.

2025-2026 Weatherization Funding – Angie reported the 2025-2026 Weatherization funding came in and the amount was \$277,660.00. Angie also stated the state is looking for a way to allocate some BIL performance-based funding to agencies and the goal is to have the money obligated by January 2026.

Head Start re-competition grant – Angie informed the board that Head Start management, Fiscal Director, HR Director, and herself met with Andrea Abbott from Heartland Grant Solutions to work on preparing the Head Start re-competition grant. Andrea worked on the re-competition grant with the agency last time, so is familiar with the agency and Head Start program.

Agency Audit – Angie stated Neil and his team were here the week of November 17-21 with no concerns, but still had some work to complete once they returned to the office. The audit will be presented at the March 2nd board meeting.

Wage Comparability Study – We have continued working with WIPFLI on the wage comparability study. After tonight's presentation with your approval, we will use this data to move our salary scale forward.

Financial Literacy Workshop – First State Community Bank will be doing a workshop on December 15 from 9:30-12 at the Saline County Education Center on Financial Literacy. She will be discussing Budgeting, Investing Basics and Fraud. If you would like to attend, please let me know. They are providing lunch.

Report – Financials and Credit Card Statement Review (Megan Adcock) – Megan reviewed the information contained in the October financials (summary financial report, bank balance, statement of financial position and financial charts). Megan noted the CSBG 26 budget amount is still pending. All financials look good and there were no concerns noted. She also acknowledged the October check/voucher register and the October credit card statement. Megan reports that the audit is completed, and there were no major concerns. Megan discussed the status of various grants, including the DNR grant and LIHEAP grant, and noted they're carrying over funds from last year to cover current expenses while waiting for the 26 LIHEAP contracts.

Report - Head Start Program Update (Susan Huffmon) - Susan reviewed the information contained in the Head Start program update. The information contained in the report included:

Grant Updates - #07HP00618-01 Federal EHS Expansion/Childcare Partnership, #07CH011804-05 Federal Head Start/Early Head Start, and #CS231371004 Missouri State Early Head Start

Projects and Initiatives – No information on the Change in Scope. Applied for Health and Safety Supplemental Funding

Program Instructions & Information Memorandums – There are none

Other Information – Full Enrollment Plan is HS CH Grant 339/391 enrolled and EHS CH Grant 41/41 enrolled
Personnel Activity- Openings

Report - Resource Personnel (Stacey Rogge) - Stacey reviewed the information contained in the staff statistics report. The report included statistical comparisons for November 2020- November 2025.

Report – DNR Monitor Reports April & September (James Burton) – James discussed two technical monitoring reports from April and September. James stated there were minor issues found in April and September, but the issues were quickly resolved and documented.

Roll Call Vote to Close Session - A motion was made by Danielle Campbell to close the meeting pursuant to Section 610.021, subsection (3), RSMo, for the purpose of discussing personnel (presentation on Wage Comparability Study). Motion was seconded by Robert Simmons and a roll call vote was taken. Motion passed by unanimous vote.

<u>Member</u>	<u>Vote</u>	<u>Member</u>	<u>Vote</u>	<u>Member</u>	<u>Vote</u>
David Van Horn	Yea	Robert Simmons	Yea	Josh Taylor	Absent
Anita Hendrix	Yea	Chris Woolery	Yea	Cheryl Barnson	Yea
Jeannie Thurston	Absent	Jessica Baker	Yea	Nancy Jennings	Yea
James Paul	Absent	Danielle Campbell	Yea	Lori Fiegenbaum	Yea

Closed Session Vote -A motion was made by Robert Simmons to approve the Wage Comparability Study as presented. Motion was seconded by Danielle Campbell and a roll call vote was taken. Motion passed by unanimous vote.

<u>Member</u>	<u>Vote</u>	<u>Member</u>	<u>Vote</u>	<u>Member</u>	<u>Vote</u>
David Van Horn	Yea	Robert Simmons	Yea	Josh Taylor	Absent
Anita Hendrix	Yea	Chris Woolery	Yea	Cheryl Barnson	Yea
Jeannie Thurston	Absent	Jessica Baker	Yea	Nancy Jennings	Yea
James Paul	Absent	Danielle Campbell	Yea	Lori Fiegenbaum	Yea

Reconvene Open Session -A motion was made by Chris Woolery and seconded by Robert Simmons to reconvene the open session for the purpose of adjourning the meeting. Motion passed by unanimous vote

Adjournment - With no further business to discuss, a motion was made by Robert Simmons and seconded by Lori Fiegenbaum to adjourn the meeting. Hearing no objections to the motion, the meeting was adjourned.

The next meeting will be held on Monday, March 02, 2026 at 4:00 p.m.

Submitted by:

Meghan Moss, Recording Secretary

Meeting minutes are approved.



 David R. Van Horn, Board Chair



 Date

Documents sent to board members for review prior to the December 2024 meeting (October activity):

1. Executive Director Report
2. Critical Indicators Report
3. Check/Voucher Register
4. Financials: Bank Statement, Summary Financial Report, Statement of Financial Position, and Charts
5. Credit Card Statement
6. Resource Personnel Report
7. Head Start/Early Head Start Program
8. DNR Monitor Report
9. Updated board meeting schedule
10. Updated Board Committees/Roles and Functions
11. 4th Quarter Customer Satisfaction Surveys