Missouri Valley Community Action Agency (MVCAA)

Governing Board of Directors Regular Meeting Minutes

Monday, May 19, 2025 from 4:30 – 5:50 p.m.
Corporate Office – 1415 S. Odell Avenue - Marshall, MO 65340
Zoom Electronic Meeting ID #643 524 6487
Approved – June 23, 2025

Present: David Van Horn, Lori Fiegenbaum, Anita Hendrix, and via Zoom: Nancy Jennings, Chris Woolery, Cheryl Barnson, and Jeannie Thurston
Absent: James Paul, Jessica Baker, Josh Taylor, Danielle Campbell, and Robert Simmons
Also Present: Angie Stoll, Bridgette Hatcher, Megan Adcock, Susan Huffmon, Cortney Mullins, Mandy Schull, Stacey Rogge, Brandi Kennedy, and via Zoom: Angela Hall

Meeting called to order – Board chair, David Van Horn, called the meeting to order.

Roll Call – Recording Secretary, Bridgette Hatcher, took roll. A quorum was present to conduct business.

Recite Community Action Promise – recited by all.

Adjustment and approval of agenda – A motion was made by Lori Fiegenbaum and seconded by Anita Hendrix to approve the agenda as presented. Motion passed by unanimous vote.

Approval of previous Board minutes – the consent agenda consisted of minutes from the March 3rd board meeting. A motion was made by Chris Woolery and seconded by Lori Fiegenbaum to approve the minutes of the March board meeting as presented. Motion passed by unanimous vote.

OLD BUSINESS – There was none.

NEW BUSINESS

BOARD TRAINING (4:35 – 5:00)

Training – Head Start Family Engagement (Angela Hall) – Angela, Family Services Senior Manager, reported on information related to performance standard 1302.52 (Family Partnership Services) and family outcomes. She also discussed how Head Start uses the "Wheel of Life" and the Family Development Plan to set goals that will help families achieve a sense of well-being.

Training - Head Start Health and Nutrition (Brandi Kennedy) – Brandi, Health and Nutrition Senior Manager, gave an oral report on the cumulative enrollment numbers and the number of meals and snacks provided by Head Start and Early Head Start.

Approve – Head Start 2025-26 Budget (Susan Huffmon) – Susan reviewed the numbers contained in the budget . . .

1. Grant #07CH011804 – Head Start Grant . . . Total $5,400,521

Head Start	Early Head Start	
$5,106,003	$246,601	Base
$43,969	$3,948	Training & Technical Assistance

2. Grant #07HP00618 – Early Head Start Expansion/Childcare Partnership Start . . . Total $811,162

Early Head Start	
$796,249	Base
$14,913	Training & Technical Assistance

3. Grant #CS181027005 – Amendment to Early Head Start State . . . Total $810,990

Early Head Start	
$810,990	Base

A motion was made by Anita Hendrix and seconded by Lori Fiegenbaum to approve the 2025-26 budget for all three grants as presented. Motion passed by unanimous vote.

There was no cost-of-living (COLA) increase included in next year's budget, but Megan Adcock reported that the vacant Head Start positions were eliminated making it possible to give all employees a $0.99 increase next year . . . shh! staff don't know about this yet.

Remarks – Board Chairperson . . . Executive Director Evaluation Packet (David Van Horn) – David acknowledged the packet and encouraged board members to complete the evaluation form and to return it to him in the self-addressed-stamped envelope. The form is due no later than June 9th.

Upcoming Board Meetings - David reminded board members that there is a meeting scheduled for June 23rd at 4:30 (a June meeting is not normally held), the July meeting is scheduled for the 4th Monday in July, there is no meeting in August and then the September meeting will be held.

Report - Executive Director (Angie Stoll) – Angie reviewed the information contained in the report and acknowledged the April Critical Indicators report.

Heating and Cooling System Approval – Angie reported that the heating and cooling folks (Premier Climate Control out of Sedalia) are here replacing the system and should be done by the end of the month. They are charging $122,214 to replace the system (we expected the cost to be around $250,000). A motion was made by Anita Hendrix and seconded by Lori Fiegenbaum to approve the signing of the agreement to replace the system for $122,214. Motion passed by unanimous vote.

Sick Leave Policy Revision (Paid Sick Leave) – The revision to align the policy with the requirements of Proposition A is currently on hold. Missouri lawmakers voted to repeal paid sick leave.

Property Rehab Opportunity – Deb Giffen contacted us wanting to know if we'd be interested in applying for another housing project rehab for Westport Terrace and Shelby Apartments, both in Marshall. Angie was instructed to proceed and to keep the board posted.

Holmes Osborne, Osborne Global Investors - Angie reported that Mr. Osborne began contacting her a few years ago about the possibility of his firm replacing our current retirement plan provider. Although Angie has told him that we are not interested in replacing our retirement plan provider, he continues to contact her, and his emails have become aggressive. Angie played a critical robocall that contained misleading information about Angie and MVCAA that he is threatening to send out if we don't accept his latest offer. Lori Fiegenbaum has volunteered to contact Mr. Osborne via email since she is familiar with him. Lori will send Angie and David Van Horn a copy of the email.

Report – Financials and Credit Card Statement Review (Megan Adcock) – Megan acknowledged the financials (bank balance, summary financial report, and financial charts. The statement of financial position was not available) and the April credit card statement.

She reported that the Payroll and Operating accounts have been transferred from Community Bank to First State Community Bank and that Section 8 is the only account that remains at Community Bank.

The Section 8 audit is ongoing and the Worker's Comp audit will be starting.

Megan acknowledged the "Community Action Board Discussion Guide for Uncertain Financial Times". The information contained in the guide will be helpful should a time come when the agency's financial health is in jeopardy and decisions need to be made.

Report - Head Start Program Update (Susan Huffmon)- Susan reviewed the information contained in the Head Start program update. The information contained in the report included: Grants Updates (#07HP00328-02 Federal EHS Expansion/Childcare Partnership, #07CH011804-01 Federal Head Start/Early Head Start, and #C314171005 Missouri State Early Head Start), Projects and Initiatives (Change of Scope, CH and HP Continuation grants submitted), Program Instructions or Information Memorandums (there were none), Other Information (Full Enrollment Plan), and Personnel Activity.

In-Kind Waiver – Susan mentioned that we may need to submit a waiver for in-kind.

Family Services Program Update (Mandy Schull) – Mandy talked about the success stories across the agency's seven counties and reported that a SkillUP monitor was held and that there were no findings.

Adjournment – With no further business to discuss, a motion was made by Lori Fiegenbaum and seconded by Anita Hendrix to adjourn the meeting. Motion passed by unanimous vote.

The next meeting will be held on Monday, June 23, 2025 at 4:30 p.m.

Submitted by:
Bridgette Hatcher, Recording Secretary

Meeting minutes are approved.

David R. Van Horn, Board Chair

23 June 2025
Date

Documents sent to board members for review prior to the May meeting (April activity):

1. Head Start Family Engagement [Family Development Plan & The Wheel of Life]
2. Head Start/EHS Budget 2025-26
3. Executive Director Report
4. Critical Indicators Report
5. Check/Voucher Register
6. Financials: Bank Statement, Summary Financial Report, and Charts [no Statement of Financial Position]
7. Credit Card Statement
8. Community Action Board Discussion Guide for Uncertain Financial Times
9. Family Services Program Update

Documents handed out or shared via Zoom during the May meeting:

- Head Start Family Engagement PowerPoint Presentation
- MVCAA Executive Director Performance Evaluation Packet
- Head Start/Early Head Start Program Update [No Information Memorandums or Program Instructions]